


MEMORANDUM FOR: *Prog am Monitor*

Attached PFI is the
schedule for production of
the five major analyses
which are being prepared for
this year's budget. Bill

 is working up
a memo on issuance papers.

Also attached is a memo on
the special analyses that will be
included in the budget document.

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October 10, 1979
D/DCI/RM 79-0059

MEMORANDUM FOR: See distribution */*
FROM:
SUBJECT: Review of RMS ~~issue~~ papers

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Before he left asked me to draft the following schedule for the internal review of certain RMS ~~issue~~ papers.

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This formal review process will apply to only the five selected papers listed below--they were considered to be the most complex and controversial studies being produced this fall. The originating office is asked to circulate copies of each study to the assigned reviewer, the front office and each of the RMS divisions by the dates given below. The reviewers will write a one or two page precis of their recommendation for revisions of the study. These precis should also be circulated to the front office and each division.

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The review sessions will take place in the 6th floor conference room. Attendants at the meeting should include all staff members who have a direct interest in the substance of the studies. Although will attend these sessions, the reviewer is asked to act as informal chairman. The reviewer will open the meeting with his assessment of the paper. The objective of these sessions will be to reach final staff agreement upon what, if any, changes will be made in the studies before they can be circulated to program managers.

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Distribution:

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	<u>Reviewer</u>	<u>Internal Circulation</u>	<u>Circulation of Reviewers' Written Comments</u>	<u>Session</u>
Survivability (PA0)		10/12	10/17	10/18, 1-2:00 P.M. 10/18 4:30 - 6:00
Manpower (PBO/PA0)		10/16	10/18	10/19, 2-3:30 P.M.
ELINT (PA0)		10/16	10/18	10/19, 4-5:30 P.M.
HUMINT (PA0)		10/17	10/19	10/22, 2-4:00 P.M.
Imagery Dissemination & Index (PA0 /PBO)		10/22	10/24	10/28 2-4:00 PM
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V/PBO

DCI/RM-79-0058
9 October 1979

MEMORANDUM FOR: Office Directors and Staff Chiefs

FROM:

Executive Officer, RMS

SUBJECT: Budget Review Issues and Special Analyses

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This is to confirm the assignments made at the meeting last Friday afternoon for identifying budget review issues and drafting the special analyses that will become part of the budget submission to the President.

- Budget Review Issues. By close of business Friday, 12 October, PBO is responsible for drafting and coordinating among all offices a memorandum from [] Acting D/DCI/RM, to the DCI which contains an annotated list of issues that RMS proposes be considered during this budget review. The list need not be all-inclusive, but it should be our best estimate as of Friday. It will serve as the basis of a discussion with the DCI next week after John returns. The memo should indicate which of the issues RMS recommends that the DCI decide and should spell out the understanding that the remainder would be decided by the D/DCI/RM and may be appealed to the DCI by program managers.

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The memo should also contain those issues which OMB has identified even if RMS does not agree that they should be considered during this review period.

- Special Analyses. Consensus was reached on six likely candidates for special analyses. Drafters were assigned and the topics were put in priority order. If it is necessary to shorten the budget document, topics will be eliminated from the bottom of the list. A first draft of each one- to two-page analysis should be available no later than 5 November. Each analysis should explain how the topic was treated in the DCI's budget, with emphasis placed on new initiatives.

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|---|----------------------|------|
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| (2) ELINT Mix-- | <input type="text"/> | STAT |
| (3) Shuttle/ELV-- | <input type="text"/> | STAT |
| (4) Manpower/Personnel-- | <input type="text"/> | STAT |
| (5) Production-- | <input type="text"/> | STAT |
| (6) Survivability-- | <input type="text"/> | STAT |

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EO/RMS,
(9 October 79)

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